

## **VENTANA LAKES RULES FOR THE GARDENS ADVISORY COMMITTEE**

### **Rule 1. Establishment and Purpose**

- A. The Board of Directors shall appoint volunteer homeowners of The Gardens to assist in preparation of the “Budget and Reserves” financial recommendations for the Gardens, to be known as the Gardens Advisory Committee.
- B. The purpose of this Committee is to accommodate recommendations of the residents of The Gardens during all major contract negotiations that affect the expenditure of substantial funds from the Gardens accounts. This would include items such as landscaping, insurance, roof maintenance, repair and replacement, and exterior residential painting.

*From Resolution R2008-11-01, adopted by the Board November 1, 2008. Adopted January 20, 2010*

### **Rule 2. Process for Recommendations to the Board – Insurance.**

The Advisory Committee will develop the specific requirements for insurance coverage and provide these in writing to the Community Manager, along with any insurance company representative contact information recommendations the Committee may have available. The Community Manager will seek insurance bids from at least three insurance companies based on these specifics, and provide the resultant bids to the Advisory Committee for review. The Advisory Committee will then provide its recommendation to the Board, through the Community Manager.

*Adopted January 20, 2010.*

### **Rule 3. Process for Recommendations to the Board – Landscape Maintenance Contract**

The Advisory Committee will develop the specific requirements for a landscape maintenance contract and provide these in writing to the Community Manager, along with any possible company contact information recommendations the Committee may have available. The Community Manager will develop an RFQ and seek quotations from at least three landscape companies based on these specifics, and provide the resultant bids to the Advisory Committee for review. The Advisory Committee will then provide its recommendation to the Board, through the Community Manager.

*Adopted January 20, 2010.*

### **Rule 4. Process for Recommendations to the Board – Painting**

The Advisory Committee will develop a plan for painting in the Gardens, within the Architectural Committee Rules, and work with the Community Manager similarly to the process used for the Landscape Maintenance Contract, above.

*Adopted January 20, 2010.*