

## **Manager's Report**

### **November 18, 2009**

1. The flag at the Recreation Center has been replaced again. The reason for so many replacements is the height of the flag pole. The R/C flag gets more wind than the Yacht Club flag and therefore has to be replaced more frequently.
2. We have put out a Request for Proposal to six (6) different companies that do Reserve Studies. There will be a pre-bid meeting at the Management Office for interested companies who wish to bid on the work to be done. The final bids are due on November 30, 2009. Recommendations for acceptance will be made to the Board at the December Board Meeting.
3. Valley Crest, our landscapers have spent two (2) weeks trimming trees on common areas. This work will continue through the remainder of November.
4. The Board and the Management Staff will work on a City of Peoria Neighborhood Grant Application, to be completed in December.
5. HelioCol, the manufacturers of our solar systems, has replaced the concrete footings on the Yacht Club solar panels (they were not installed to specifications). We are awaiting a final inspection by the City of Peoria, which should come before the end of November. We will then submit our information to APS for the promised rebate, and also send the data to our Income Tax preparer to take advantage of a federal tax credit.
6. November has seen continued small repairs to the heating units at our pools. Again, this is to be expected in a 20+ year old community.
7. We will be issuing an RFP for janitorial service, before the end of the month. We believe that our present service has begun to take our community needs for granted, and we find that we are making more and more requests for cleaning that they should be doing as part of their contract.