

Office Use Only: Property Owner ID # _____

Change Request for: POOL, SPA/ HOT TUB

FORM MUST BE SUBMITTED BY WEDNESDAY AT 4:00 P.M. FOR THE FOLLOWING MONDAY'S AGENDA

Name (please print) _____ Lot _____ Subdivision _____

Address: _____ Sun City ___ Peoria ___ Phone (623) - _____

Property owners must submit a Change Request Form to the Architectural Committee for approval before installing a swimming pool or spa/hot tub. For pools only, a check for \$500.00 (refundable) made out to Ventana Lakes Management is to be submitted with the change request. This check is to protect VLPOA and insure the payment for repairs that may be needed if the contractor does not contain waste water and remove it from the site, and for repair of any damage to the common landscape areas and common perimeter walls. A pool must be at least 5 feet from the privacy wall. **Pools may not be backwashed into drainage ditches, common landscape areas, drainage ways, streets or lakes. All back wash water and pool water must be retained on the property owner's lot.**

Attach a sketch/drawing with accurate measurements and pre and post photograph(s) of completed work are required.

I understand that, if needed, it is my responsibility to secure a Building Permit from the City of Peoria and/or have someone locate underground utilities before making changes. (Call Blue Stake services to locate underground utilities; it is free; call 602 263-1100.)

Property Owner's signature: _____ Date submitted: _____

Check No.: _____ Date Received: _____

On _____ the Architectural Committee met and reviewed your request. The Committee:
_____ approved _____ approved with stipulation _____ tabled _____ denied _____ other

Approved change must be completed within 6 months or Application becomes null and void.

PLEASE return this request to the Management Office when the work has been completed so an inspection can be made. Thank you. Completion date: _____

For the Architectural Committee _____

Inspection date _____ approved _____

Inspected by _____ failed _____
